

HOW DO I ENTER AN INVITATIONAL MEET

1. Review the meet information sheets that are listed below to see what meets you wish to enter. Meet information can also be found at www.maswim.org. These information sheets will tell you date, time, location to see if it fits your schedule. Remember!!! Mini Meets are for 8 & Under, A/BB/C meets are open by age groups 9-10, 11-12, 13-14 and 15 & over. A/BB/C meets are open to all swimmers over age 9. For qualifying meets you can check with Pat Durning to see if your swimmer has met the required times.
2. Review the event list and see which events you wish to enter. Swimmers are encouraged to discuss event entry with the coaches. The meet information will indicate the maximum number of events per session you can swim.
3. Find an AAC Meet Entry Form. Forms are located in the coach's office on the back side of the stationary door just behind the AAC mailbox. Entry forms can also be found on the club web site at <http://albrightaquaticclub.org>. Fill out the entry sheet. Entry sheets should have the swimmer name, age the first day of the meet, the meet name and meet date. If a swimmer's age changes during the season they may move up an age group. Most if not all USA meets the swimmer swims the age they are the first day of the meet. This is different than age group, YMCA and BSCA where age group is based on age at a defined date.
4. After completing the general information you need to fill out the entry information including the event # and the event description (ie. Girls 11-12 50 yd Free). If you have an entry time you can record this too. Swimmers new to AAC will not have entry times for their first meets. They will be entered as NT (no time) and will compete with the Group C Seeding. The meet entry coordinator typically has the times for most swimmers unless you attended a non-sponsored meet and achieved a best time. Remember, Berks County summer league times are not recognized by USA Swimming and can not be used for seeding or qualifying.
5. Once you have filled out the meet entry information record the number of events entered for the meet. Record the cost per event (typically this is \$4 per event for most meets) which can be found on the meet information sheet. Multiply the number of events times the cost per event to get the event cost.
6. If there is a meet surcharge (Middle Atlantic meets such as Elite, JO's and Seniors typically have a surcharge) record this cost.
7. Add \$2 for the AAC administration fee.
8. Sum the cost of the events, meet surcharge and AAC admin fee and record Total Payment.
9. Write a check for this amount made payable to Albright Aquatic Club. AAC does accept cash but we do prefer check payment. Entries without payment will not be processed.
10. Place the meet entry form and payment into an envelope and place in the AAC mailbox which is located on the door at the coach's office just behind the main counter at the shallow end of the pool.
11. Make sure you meet the entry deadline. Late entries will not be process.
12. If you have any questions contact Pat Durning (pdurning@gaf.com) or talk to one of the coaches.